



HIGH SCHOOLS' PUBLIC SPEAKING ENTRY FORM 2024

INSTRUCTIONS

- Please read the entry form carefully and fill in **only** the relevant pages.
- Please make a **copy** of this entry form for your records prior to submitting.
- Dates will **not be altered** unless in the case of serious illness.
- The **final date** for receipt of **entries** is **12h00 (noon)** on **Monday 29 January 2024**. Late entry penalties will be charged.
- The timetable can be downloaded from **Monday 5 February 2024** at <http://www.speechanddramacollegesa.co.za/>

Name of school: _____

School tel. no.: _____ School fax no.: _____

School postal address: _____

School physical address: _____

Name of principal: _____

Name of teacher in charge: _____

Cell no.: _____

Email address: _____

I hereby acknowledge that I, as the teacher in charge, understand the instructions to this entry form and I understand that this entry form needs to be completed accurately and submitted **before 12h00 (noon)** on **Monday 29 January 2024**.

SIGNATURE (Teacher): _____ DATE: _____

A. OPEN EVENT

Please do not fill in this page if your school is not entering this section.

School: _____

Basic Rules

1. This section will run from **12 February to 14 March 2024**.
2. Teams from grades 7, 8, 9, 10, 11 and 12 may enter this event.
3. Only **TWO** prepared teams from grade 7, 8 and 9 may be entered.
4. Grades 10, 11 and 12 may enter either **TWO Prepared teams** (prep), or **ONE Impromptu** (impr) and **ONE Prepared Team** per grade.

Please indicate the number of teams entering per grade in the following table:

| Grade | 7 (prep) | 8 (prep) | 9 (prep) | 10 (prep) | 10 (impr) | 11 (prep) | 11 (impr) | 12 (prep) | 12 (impr) |
|--------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|
| No. of teams | | | | | | | | | |

For office use only:

| | | | | | | | | | |
|-------|--|--|--|--|--|--|--|--|--|
| Date | | | | | | | | | |
| Venue | | | | | | | | | |
| | | | | | | | | | |

5. Please place a clear cross (**X**) in the table below to indicate the dates that your school teams **CANNOT** attend this event (take into account sporting events, school tours, school holidays, religious holidays, etc).

| | Monday 7pm | Tuesday 7pm | Wednesday 2:30pm | Wednesday 7pm | Thursday 7pm |
|----------|---------------|----------------|---------------------|------------------|-----------------|
| February | 12 | 13 | 14 | 14 | 15 |
| February | 19 | 20 | 21 | 21 | 22 |
| February | 26 | 27 | 28 | 28 | 29 |
| March | 4 | 5 | 6 | 6 | 7 |
| March | 11 | 12 | 13 | 13 | 14 |

B. SPEECH AND DRAMA COLLEGE TROPHY TEAM EVENT

Please do not fill in this page if your school is not entering this section.

School: _____

Basic Rules

1. The Speech and Drama College Trophy Team Event will take place **12 February to 14 March 2024**.
2. The team comprises of three competitors. Maximum of **ONE** team per school may be entered.
3. Competitors must be **experienced** speakers from either Grade 11 or 12 **or** both.
4. Competitors in this team **MAY NOT** take part in the Open or Individual Speaker events.
5. Please place a cross (**X**) to indicate the dates which your trophy team **CANNOT** attend this event (take into account sporting events, school tours, school holidays, religious holidays, etc)

| | Monday 7pm | Tuesday 7pm | Wednesday 7pm | Thursday 7pm |
|----------|---------------|----------------|------------------|-----------------|
| February | 12 | 13 | 14 | 15 |
| February | 19 | 20 | 21 | 22 |
| February | 26 | 27 | 28 | 29 |
| March | 4 | 5 | 6 | 7 |
| March | 11 | 12 | 13 | 14 |

For office use only:

| | | | | |
|-------|--|--|--|--|
| Date | | | | |
| Venue | | | | |
| | | | | |

C. GUILD INDIVIDUAL SPEAKER EVENT

Please do not fill in this page if your school is not entering this section.

School: _____

Basic Rules

1. The Guild Individual Speaker Event will take place from **12 February to 14 March 2024** both dates inclusive.
2. Only **ONE** candidate may represent a school and must be an experienced speaker from Grade 11 or Grade 12.
3. Competitors in this event **MAY NOT** enter the Open or Trophy team events.
4. Please note: For this event the speaker is required to give a prepared speech of no longer than 5 min, followed by an impromptu speech of 3 min. *The impromptu topic will be provided by the adjudicator on the evening. Preparation time will be given.*
5. Please place a cross (X) to indicate the dates which your individual speaker **CANNOT** attend this event (take into account sporting events, school tours, school holidays, religious holidays, etc).

| | Monday 7pm | Tuesday 7pm | Wednesday 7pm | Thursday 7pm |
|----------|---------------|----------------|------------------|-----------------|
| February | 12 | 13 | 14 | 15 |
| February | 19 | 20 | 21 | 22 |
| February | 26 | 27 | 28 | 29 |
| March | 4 | 5 | 6 | 7 |
| March | 11 | 12 | 13 | 14 |

For office use only:

| | | | | |
|-------|--|--|--|--|
| Date | | | | |
| Venue | | | | |
| | | | | |

School: _____

- Please indicate whether or not your school can host:

| | |
|--|--------------------|
| | Yes, we can host |
| | No, we cannot host |

- If **YES**, PLEASE indicate dates when the school is being used for other meetings:

- Schools that have **two or more** suitable venues please provide details of availability:

- Please indicate the total amount of sessions you would be prepared to host during the festival:

If you have AGREED to HOST please check your schedule CAREFULLY as soon as you download it on 6 FEBRUARY 2023 to ensure your dates are CORRECT.

D. IMPORTANT INFORMATION

1. The **FINALS** night will be held on **Thursday, 11 April 2024**.
2. **IF** any of your school's entries qualify for the finals, you will be notified of this **PRIOR to Thursday, 2 April 2024**.
3. The final date for receipt of entries is: **12h00 NOON on MONDAY, 29 JANUARY 2024**. Late entry penalties will be charged at R100.00.
4. Entries must be submitted via **EMAIL** to info@speechanddramacollegesa.co.za.
5. If email is not a viable submission method, clear photographs of the completed entry form can be submitted via **WhatsApp** on 071 045 0134.
6. Please note: It is your responsibility to make a copy of your entry form.
7. Please **DOWNLOAD** your school's copy of the timetable from **Monday 5 FEBRUARY 2024** at <http://www.speechanddramacollegesa.co.za/>

For more information with regards to requirements and rules for Public Speaking please see our convenient "Passport to Polished Public Speaking" at: <http://www.speechanddramacollegesa.co.za/wp-content/uploads/2016/10/Passport-to-polished-public-speaking.pdf>

ENTRY FEES/INVOICE

School: _____

Please complete the following entry fee totals based on your school's entries. Amounts indicated with an asterisk (*) are compulsory costs:

*R580.00 per school entering the festival including admin R _____

R320.00 per team entering Open Event (no. of teams: _____) R _____

R320.00 per team entering S&D College Trophy Team Event R _____

R370.00 per speaker entering Guild Individual Speaker Event R _____

TOTAL AMOUNT: R _____

PAYMENT DETAILS

Banking details: **Speech and Drama College (SA)**
First National Bank (FNB)
Branch Code: 254005
Account no. 50417304313

Proof of payment, where possible, to accompany entry form please.

Is a separate invoice required by your school? **YES / NO**

ONCE AN ENTRY IS PLACED INTO THE TIMETABLE, THE ENTRY FEE IS NON-REFUNDABLE

IT IS YOUR RESPONSIBILITY TO DOWNLOAD THE TIMETABLE ON THE WEBSITE FROM
MONDAY 5 FEBRUARY 2024

ENTRIES MAY BE **EMAILED** TO: info@speechanddramacollegesa.co.za

If email is not a viable submission method, clear photographs of the completed entry form can be submitted via **WhatsApp** on 071 045 0134.

TEACHER IN CHARGE (name in block letters): _____

CELL NUMBER: _____

SIGNED: _____ DATE: _____