



## HIGH SCHOOLS' PUBLIC SPEAKING FESTIVAL ENTRY FORM 2018

### INSTRUCTIONS

- Please read the entry form carefully and fill in **only** the relevant pages.
- Please make a **copy** of this entry form for your records prior to submitting.
- Dates will **not be altered** unless in the case of serious illness.
- The **final date** for receipt of **entries** is **12h00 (noon)** on **Wednesday 24<sup>th</sup> January 2018**. Late entry penalties will be charged.
- Timetable can be downloaded from **Monday 5<sup>th</sup> February 2018** at <http://www.speechanddramacollegesa.co.za/>

Name of school: \_\_\_\_\_

School tel. no.: \_\_\_\_\_ School fax no.: \_\_\_\_\_

School postal address: \_\_\_\_\_  
\_\_\_\_\_

School physical address: \_\_\_\_\_  
\_\_\_\_\_

Name of principal: \_\_\_\_\_

Name of teacher in charge: \_\_\_\_\_

Cell no.: \_\_\_\_\_ Home tel. no.: \_\_\_\_\_

Email address: \_\_\_\_\_

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I hereby acknowledge that I, as the teacher in charge, understand the instructions to this entry form and I understand that this entry form needs to be completed accurately and submitted **before 12h00 (noon)** on **Wednesday 24th January 2018**.

SIGNATURE (Teacher): \_\_\_\_\_ DATE: \_\_\_\_\_

## A. OPEN EVENT

*Please do not fill in this page if your school is not entering this section.*

School: \_\_\_\_\_

### Basic Rules

1. This section will run from **12th February to 15th March 2018**.
2. Teams from grades 7, 8, 9, 10, 11 and 12 may enter this event.
3. Only **TWO** prepared teams from grade 7, 8 and 9 may be entered.
4. Grades 10, 11 and 12 may enter either **TWO Prepared teams** (prep) or **ONE Impromptu** (impr) **and ONE Prepared Team** per grade.

Please indicate the number of teams entering per grade in the following table:

Grade	7 (prep)	8 (prep)	9 (prep)	10 (prep)	10 (impr)	11 (prep)	11 (impr)	12 (prep)	12 (impr)
No. of teams									

*For office use only:*

Date									
Venue									

5. Please place a cross (**X**) to indicate the dates which your school teams **CANNOT** attend this event (take into account sporting events, school tours, school holidays etc.)

	Monday 7pm	Tuesday 7pm	Wednesday 2:30pm	Wednesday 7pm	Thursday 7pm
February	12	13	14	14	15
February	19	20	21	21	22
March	26	27	28	28	1
March	5	6	7	7	8
March	12	13	14	14	15

## B. SPEECH AND DRAMA COLLEGE TROPHY TEAM EVENT

*Please do not fill in this page if your school is not entering this section.*

School: \_\_\_\_\_

### Basic Rules

1. The Speech and Drama College Trophy Team Event will take place from **12th February to 14th March 2018.**
2. We will be entering a team.
3. The team comprises of three competitors. Maximum of **ONE** team per school may be entered.
4. Competitors must be **experienced** speakers from either Grade 11 or 12 **or** both.
5. Competitors in this team **MAY NOT** take part in the Open or Individual Speaker events.
6. Please place a cross (**X**) to indicate the dates which your trophy team **CANNOT** attend this event (take into account sporting events, school tours, school holidays etc.)

	Monday 7pm	Tuesday 7pm	Wednesday 7pm	Thursday 7pm
February	12	13	14	15
February	19	20	21	22
March	26	27	28	1
March	5	6	7	8
March	12	13	14	

*For office use only:*


## C. GUILD TROPHY INDIVIDUAL SPEAKER EVENT

*Please do not fill in this page if your school is not entering this section.*

School: \_\_\_\_\_

### Basic Rules

1. The Guild Trophy Individual Speaker Event will take place from **12th February to 14th March 2018**, both dates inclusive.
2. We will be entering a speaker.
3. Only **ONE** candidate may represent a school and must be an experienced speaker from Gr 11 or Gr 12.
4. Competitors in this event **MAY NOT** enter the Open or Trophy team events.
5. Please note: For this event the speaker is required to give a prepared speech of no longer than 5 min, followed by an impromptu speech of 3 min. *The impromptu topic will be provided by the adjudicator on the evening.*
6. Please place a cross (**X**) to indicate the dates which your trophy team **CANNOT** attend this event (take into account sporting events, school tours, school holidays etc.)

	Monday 7pm	Tuesday 7pm	Wednesday 7pm	Thursday 7pm
February	12	13	14	15
February	19	20	21	22
March	26	27	28	1
March	5	6	7	8
March	12	13	14	

*For office use only:*


School: \_\_\_\_\_

- Please indicate whether or not your school can host:

	Yes, we can host
	No, we cannot host

- If **YES**, PLEASE indicate dates when the school is being used for other meetings:

\_\_\_\_\_

- Schools that have **two or more** suitable venues please provide details of availability:

\_\_\_\_\_

- Please indicate the total amount of sessions you would be prepared to host during the festival:

\_\_\_\_\_

***If you have AGREED to HOST please check your schedule CAREFULLY as soon as you download it on the 5<sup>TH</sup> FEBRUARY 2018 to ensure your dates are CORRECT.***

#### **D. IMPORTANT INFORMATION**

1. The **FINALS** night will be held on **THURSDAY, 22nd MARCH 2018**.
2. **IF** any of your school's entries make it into the finals, you will be notified of this **PRIOR** to **THURSDAY, 22<sup>nd</sup> MARCH 2018**.
3. The final date for receipt of entries is: **12H00 NOON** on **WEDNESDAY, 24th JANUARY 2018**. Late entry penalties will be charged at R100.00.
4. Entries may be hand delivered to the office on Monday, Wednesday or Friday between 9am and 1pm. Alternatively they can be emailed to [info@speechanddramacollegesa.co.za](mailto:info@speechanddramacollegesa.co.za) or faxed to 086 619 3036.
5. If a fax or email is sent you are required to follow up with a phone call to confirm receipt of your entry.
6. Please note: It is your responsibility to make a copy of your entry form.
7. Please **DOWNLOAD** your school's copy of the timetable from **Monday 5th FEBRUARY 2018** at <http://www.speechanddramacollegesa.co.za/>

***For more information with regards to requirements for Public Speaking please see our convenient "Passport to Polished Public Speaking" at:***  
<http://www.speechanddramacollegesa.co.za/wp-content/uploads/2016/10/Passport-to-polished-public-speaking.pdf>

## E. ENTRY FEES

School: \_\_\_\_\_

**Please complete the following entry fee totals based on your school's entries. Amounts indicated with an asterisk (\*) are compulsory costs:**

*R150.00 per school entering the festival	R _____
R240.00 per team entering Open Event (no. of teams: _____)	R _____
R300.00 per team entering S&D College Trophy Team Event	R _____
R300.00 per speaker entering Guild Individual Speaker Event	R _____
*R275.00 administration cost	R _____

**TOTAL AMOUNT: R \_\_\_\_\_**

## F. PAYMENT DETAILS

Cheques to be made payable to: Speech and Drama College (SA)

Banking details: **FNB**  
**Randburg Branch Code: 254005**  
**Account no. 50417304313**  
**Speech and Drama College (SA)**

Fees / copy of deposit slip to accompany entry form please.

**IT IS YOUR RESPONSIBILITY TO DOWNLOAD YOUR  
 TIMETABLE ON THE WEBSITE FROM  
 MONDAY 5<sup>TH</sup> FEBRUARY 2018**

ENTRIES MAY BE E-MAILED: [info@speechanddramacollegesa.co.za](mailto:info@speechanddramacollegesa.co.za) / or  
 FAXED: 086 619 3036

Speech and Drama College, 128 Athol Street, Athol House, Highlands North  
 Mrs Debbie van Rensburg (011) 440-5395. **Mon, Wed and Fri 9am – 1pm**

TEACHER IN CHARGE (name in block letters): \_\_\_\_\_

Home telephone number (for emergencies only): \_\_\_\_\_

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_